

THESE MINUTES ARE SUBJECT TO APPROVAL BY THE BOARD OF FINANCE

The Board of Finance held their regular meeting on Thursday, May 28, 2015 in the Council Chambers at the Municipal Center, 3 Primrose Street, Newtown, CT. Chairman John Kortze called the meeting to order at 7:00pm.

Present: John Kortze, Harry Waterbury, John Godin, Mike Portnoy,

Absent: James Filan, Joe Kearney

Also Present: First Selectman Pat Llodra, Director of Finance Bob Tait, Kathy Hamilton

VOTER COMMENTS: NONE

COMMUNICATIONS:

MINUTES – Mr. Goden moved to approve the minutes of the 5/11/15 meeting as presented. Mr. Waterbury seconded, motion unanimously approved.

FIRST SELECTMANS REPORT – Mrs. Llodra announced that the new Community Center Commission has appointed co-chairs Andy Clure and Brian Hartgraves. More research was done regarding prevailing wage for the Hook & Ladder project. A project was done by Weston fire fighters that mirror what is being done in Newtown and they did not pay prevailing wage. There is precedence and that was settled in 2009. On June 28 from 2pm to 4pm there will be a celebration for Mae Schmidle and Julia Wasserman at Congregational Church. June 3, is an open hearing for FOI. Sandy Hook School project is moving along. Senate bill 593 which is the marriage of the cancer bill for firefighters and the mental mental bill recognizing PTSD has passed the senate and it is unlikely that the house will take it up which is good news for Newtown in regards to cost. Sandy Hook Lobster fest is June 5 & 6 and Hawleyville is creating their own fundraising event which is on June 13. Mrs. Llodra pointed them out because there is pressure for them to raise money. Relay for Life is June 13.

FINANCE DIRECTOR REPORT – State auditors were here auditing the victims fund. It went well and they did not request any additional information other than what was requested for their audit. They will be back in another year.

NEW BUSINESS

Mr. Godin moved to add the CIP calendar to the agenda. Mr. Waterbury seconded, motion unanimously approved.

Mr. Waterbury moved to accept the CIP calendar as presented (Attachment A), Mr. Portnoy seconded, motion unanimously approved.

Mr. Waterbury moved the RESOLUTION PROVIDING FOR A SPECIAL APPROPRIATION IN THE AMOUNT OF \$300,000 FOR THE PLANNING, DESIGN, AND CONSTRUCTION OF RENOVATIONS AND IMPROVEMENTS TO THE CYRENIUS H. BOOTH LIBRARY AS AUTHORIZED IN THE CAPITAL IMPROVEMENT PLAN (2015-16 to 2019-20) AND AUTHORIZING THE ISSUANCE OF \$300,000 BONDS OF THE TOWN TO MEET SAID SPECIAL APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE and waved the reading of the full resolution. Mr. Portnoy seconded, motion unanimously approved by a roll call vote.

Mr. Godin moved a RESOLUTION PROVIDING FOR A SPECIAL APPROPRIATION IN THE AMOUNT OF \$300,000 FOR THE PLANNING, DESIGN, AND CONSTRUCTION OF IMPROVEMENTS TO THE EDMOND TOWN HALL BUILDING AS AUTHORIZED IN THE CAPITAL IMPROVEMENT PLAN (2015-16 to 2019-20) AND AUTHORIZING THE ISSUANCE OF \$300,000 BONDS OF THE TOWN TO MEET SAID SPECIAL APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE and waving the full reading of the resolution. Mr. Waterbury seconded, motion unanimously approved by roll call vote.

Mr. Godin moved the RESOLUTION PROVIDING FOR A SPECIAL APPROPRIATION IN THE AMOUNT OF \$1,000,000 FOR PLANNING, DESIGN, CONSTRUCTION, RECONSTRUCTION AND IMPROVEMENTS OF VARIOUS TOWN ROADS AS AUTHORIZED IN THE CAPITAL IMPROVEMENT PLAN (2015-16 to 2019-2020) AND AUTHORIZING THE ISSUANCE OF \$1,000,000 BONDS OF THE TOWN TO MEET SAID SPECIAL APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE and waved the full reading of the resolution. Mr. Waterbury seconded, motion unanimously approved by roll call vote.

Mr. Godin moved the RESOLUTION PROVIDING FOR A SPECIAL APPROPRIATION IN THE AMOUNT OF \$3,600,000 FOR THE PLANNING, DESIGN AND CONSTRUCTION OF IMPROVEMENTS TO THE NEWTOWN HIGH SCHOOL AUDITORIUM AS AUTHORIZED IN THE CAPITAL IMPROVEMENT PLAN (2015-16 to 2019-2020) AND AUTHORIZING THE ISSUANCE OF \$3,600,000 BONDS OF THE TOWN TO MEET SAID SPECIAL APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE and waved the full reading of the resolution. Mr. Waterbury seconded. Kathy Hamilton for the BOE gave an estimate from Kaestle Boos (Attachment B). The document shows what the estimated amount that the state will pay which could be between \$500,000 to \$800,000. The project takes into account ADA requirements. Mrs. Llodra requested that she get something from the BOE for the BOS so they can do an 8-24 and assign it to the Building and Sight Commission. This is one of the first projects that should follow the newly implemented plan which would require official request and assignment.

Mr. Portnoy moved the RESOLUTION PROVIDING FOR A SPECIAL APPROPRIATION IN THE AMOUNT OF \$315,000 FOR THE PLANNING, DESIGN, ENGINEERING, CONSTRUCTION AND RECONSTRUCTION OF BRIDGE IMPROVEMENTS AS AUTHORIZED IN THE CAPITAL IMPROVEMENT PLAN (2015-16 to 2019-20) AND AUTHORIZING THE ISSUANCE OF \$315,000 BONDS OF THE TOWN TO MEET SAID SPECIAL APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE and waved the reading of the full resolution. Mr. Waterbury seconded, motion unanimously approved by roll call vote.

Mr. Godin moved a transfer - \$35,480 from Capital (1-101-13-650-5749-000) to Repairs & Maintenance Services (1-101-13-500-5430-0000) \$30,000 and Contractual Services (1-101-13-650-5505-0000) \$5,480. Mr. Waterbury seconded, motion unanimously approved.

ANNOUNCEMENTS – Mr. Kortze will forward an electronic copy of the Blum Shapro regarding municipal efficiencies. The LC has established their committee and John Godin and John Kortze will handle it for the BOF.

Having no further business, the meeting was adjourned at 7:24pm

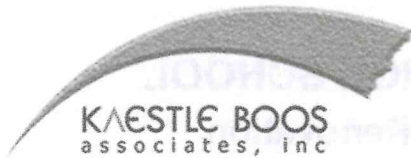
Respectfully Submitted,
Arlene Miles, Clerk

Attachment A

Town of Newtown
Board of Finance - Capital Improvement Plan Calendar
CIP 2016-17 through 2020-21

August 27, 2015	Board of Selectmen / Board of Education presents 2016-17 through 2020-21 Capital Improvement Plan
Sept thru Oct, 2015	Board of Finance Reviews 2016-17 through 2020-21 Capital Improvement Plan
November 09, 2015	Board of Finance completes recommended Capital Improvement Plan
November 18, 2015	Board of Finance recommended CIP presented to The Legislative Council for its review and Approval (by November 30).
January 2016	Legislative Council approves the Capital Improvement Plan (within 60 days from receipt of BOF)

Attachment B



NEWTOWN HIGH SCHOOL

Auditorium Renovation

COST ESTIMATE

ARCHITECTURAL:

Demolition	\$ 40,000
Rough Framing	\$ 123,000
Architectural Finishes	\$ 545,000
Seating	\$ 216,000
Stage Curtains/Rigging	\$ 150,000
Floor Re-Construction	\$ 545,000
Sub-Total	\$1,619,000

MECHANICAL/ELECTRICAL:

Fire Protection	\$ 60,000
Plumbing	\$ 25,000
HVAC	\$ 225,000
Electrical	\$ 500,000
Theatrical Lighting	\$ 150,000
Sub-Total	\$ 960,000

TRADE COST TOTAL \$2,579,000

GENERAL CONDITIONS @ 10% \$ 258,000

SUB-TOTAL \$2,837,000

CONTINGENCY @ 10% \$ 284,000

TOTAL CONSTRUCTION COST \$3,121,000

OWNER'S SOFT COSTS @ 15% \$ 468,000

TOTAL PROJECT COST \$3,589,000



NEWTOWN HIGH SCHOOL Auditorium Renovation

COST ESTIMATE

POTENTIAL STATE REIMBURSEMENT

Floor Reconstruction	\$ 545,000
Rough Framing	\$ 123,000
Stage Curtain	\$ 75,000
Seating	\$ 216,000
Miscellaneous	\$ 200,000
MEP	\$ 150,000
<i>Sub-Total</i>	<i>\$1,309,000</i>

GENERAL CONDITIONS @ 10%	\$ 131,000
OWNER'S SOFT COSTS	\$ 108,000
TOTAL ELIGIBLE COSTS	\$1,548,000
REIMBURSEMENT @ 34.5%	\$ 534,000

COST TO NEWTOWN

PROJECT COST	\$3,589,000
STATE REIMBURSEMENT	\$ 534,000
TOTAL	\$3,055,000